This Privacy Policy applies to personal information Marathon Warehouse Distribution Ltd collects when individuals interact with us or access our websites, services etc.

We may change this Privacy Policy from time to time, without prior notice (as indicated by revising the date at the bottom of this policy). We encourage you to review our Privacy Policy regularly to stay informed about our information practices and the ways you can help protect your privacy. Our Privacy Policy has been divided into the following sub sections which are paragraphed and underlined below:

- Definition of Terms
- Information Collection
- Use of Information
- Legal Basis for Processing your Personal Information
- Sharing of Personal Information
- Retention of Personal Information
- Security
- Your Choices and Your Rights
- How to Contact Us

Definition of Terms

"We", "us" or "our" refers to Marathon Warehouse Distribution Ltd, registered in the UK 01441215

"You" or "your" refers to any individual who visits and interacts with our websites, services or applications.

"Websites" or "sites" refers to any of our online sites or applications.

"Services" or "Service" refers to the provision of our business services, including any internal systems, public websites, eCommerce applications, or online help and contact tools.

"Personal Information" means information which relates to an individual who can be identified directly or indirectly from the information.

<u>Information we collect</u>

We collect personal information you provide directly to us. For example, we collect personal information when you participate in any interactive features of our services, fill out a form, request customer support, provide any contact or identifying personal information or otherwise communicate with us. The type of personal information we collect will depend on the circumstances and the service you are using, but this may include name, email address, postal address, marketing preferences, details of your orders or any other contact or identifying information you choose to provide us with.

Information we collect automatically when you use our services

When you access or use our services, we automatically collect information about you, including:

 Log in Information, We may log information about your use of our services, including the type of browser you use, access times, pages viewed, your IP address and the page you visited before navigating to our services

- Device Information, We may collect information about the device you use to access our services, including the hardware model, operating system and version
- Location Information, We may collect information about the location of your device each time you
 access or use one of our mobile applications or otherwise consent to the collection of this
 information
- If you contact us, We may keep a record of that correspondence (including email and phone conversations)
- Information collected by cookies and other tracking technologies

We use various technologies to collect personal information, and this may include sending cookies to your computer. Cookies are small data files stored on your device that help us to improve our services and your experience, see which areas and features of our services are popular, and count visits. See below for more details on the cookies we collect and how they are used. We may also collect information using web beacons (also known as "tracking pixels"). Web beacons are electronic images that may be used in our services or emails to track count visits or understand usage, campaign effectiveness.

Use of Information

We may use information about you for various purposes to:

- provide, maintain and improve our Service
- provide and deliver the products and services you request, process transactions and send you related information, including purchase data, account information etc.
- provide you with technical notices, updates, security alerts, and support and administrative messages
- provide responses to your comments, questions and requests
- provide customer service
- communicate with you about products, services, offers, promotions, rewards and events offered by Marathon Warehouse Distribution Ltd and our suppliers & partners
- provide news and information we think will be of interest to you
- monitor and analyse trends, usage and activities in connection with our Service
- investigate and prevent unauthorised use of our Service, fraudulent transactions or other illegal activities
- personalise and improve our services
- provide content or features that match our user profiles &/or interests
- link or combine with information we get from others to help understand your needs and provide you with a better service
- carry out any other purpose for which the information was collected, of which you are made aware at the time of collecting

Marathon Warehouse Distribution Ltd is registered in the United Kingdom and the information we collect is governed by UK law. If there is a specific requirement to share your personal information outside of the UK, we will attain sufficient guarantees from third parties to ensure that your personal information continues to be protected to the standards set out in this policy.

Legal basis for processing your personal information

We rely on a number of legal bases when processing your personal information.

For customers who trade with Marathon Warehouse Distribution Ltd, the personal information provided in relation to your account, purchases and transactions, is processed because it is necessary for us to do so to in servicing your dealings with us.

Additionally, personal information is processed on the basis of our interest in running our business, as detailed below, and where it is necessary to comply with our legal obligations. These interests include:

- selling and supplying our goods and services
- handling customer contacts, queries, complaints or disputes
- understanding our customers' behaviour, activities, preferences, and needs
- promoting, marketing and advertising our products and services via our websites and applications
- sending relevant marketing communications, news, updates, technical information etc.
- fulfilling our obligations to our customers, colleagues & suppliers.

Sharing of Personal Information

We will never pass your personal information to anyone else, with the exception of our trusted partners, unless we have your express consent, or where we have a legal obligation to do so. Trusted partners are organisations that process data on our behalf to fulfil contracted partnerships that enable the provision of our Services, or as part of our commitment to improve our online services. Where we use third parties to process your personal information, we will ensure that they have sufficient measures in place to safeguard your personal information.

You may CONTACT US to request a list of our trusted partners.

Retention of Personal information

We will only retain your personal information for as long as necessary to fulfil the purposes we collected it for. We will actively review the information we hold and delete it when there is no longer a legal, business or customer need for it to be retained, in line with our data retention policy.

Security

The transmission of information via the internet is not completely secure. Although we will do our best to protect your personal information, we cannot guarantee the security of your personal information transmitted to our Websites or Services. However, we adopt technical and organisational measures which follow industry best practices to make sure it is not lost, misused, accessed, disclosed, altered or destroyed. We carry out manual and automated security checks to make sure our measures ensure the highest level of security, and continually look to improve the technical and organisational security measures that are in place.

Your Choices & Rights

You have the right to request a copy of the personal information that we hold about you.

You may have the right to request the deletion of your personal information in certain circumstances. Where these apply, we will comply with your request unless it is necessary for us to not do so in order to defend a legal claim or where there are overriding legitimate grounds for not doing so or if it is necessary for us not to do so in order to comply with a legal obligation.

You may also have the right to restrict or object to our processing of your personal information in certain circumstances.

You have the right to correct any inaccurate personal information.

To exercise any of these rights or should you wish us to transmit your personal information to someone else, please CONTACT US.

Cookies

Cookies are small files that, with your permission, are added to your computer's hard drive to analyse web traffic or advise you when you visit a certain website. Cookies mean that web applications treat you as an individual, tailoring operations to your requirements and the things you like and dislike. They do this by gathering information regarding your online preferences.

Marathon Warehouse Distribution Ltd uses cookies to help us understand which pages of our websites are being used. This information allows us to make improvements to our sites and also to tailor them to the individual needs and preferences of our customers. You are able to disable or remove the cookies from your computer at any time, although please note that some parts of this website may not function properly if you disable cookies.

The exact steps necessary to disable cookies vary from browser to browser, but instructions are usually available in the "Help" section of the browser.

The use of cookies means that we can provide a better user experience to our customers by monitoring the pages that they find useful and those that they do not find useful. Cookies do not allow us to access your computer.

Most web browsers are set to accept cookies by default, so by using our websites you are giving consent for us to use cookies. You can choose to decline cookies but this may mean you can't take full advantage of the functionality of our sites. Cookies play a crucial role in ensuring the availability and functionality of our Services.

We use the following three types of cookie on our sites:

Analytics cookies that anonymously collect information about how visitors & customers use our websites. They keep track of browsing patterns and help us understand how our customers use the website so we can make improvements.

Service cookies that help us to make our website work as efficiently as possible, for example, remembering your login details; remembering your setting preferences; and remembering basket contents so you can buy products.

Personalisation cookies that anonymously collect information about how visitors use our websites. We may use this information to provide product recommendations and content relevant to you.

Marketing Communications

You may opt out of receiving marketing emails from Marathon Warehouse Distribution Ltd at any time by following the instructions within these communications / emails.

If you opt out, we may still send you non marketing communications, for example details about your account, copy invoices, statements, technical info., details about your purchases or our trading relationship, in order that we can service your account satisfactorily.

Third Party Websites

Our websites may contain links to third party websites and content. These websites have their own privacy policies and we do not accept any responsibility or liability for these organisations or their policies. It is recommended that you check the individual policies on any websites visited before you submit any personal information.

How to contact us

For more information regarding this Privacy Policy or if you are unhappy with how we handle your personal information, you can contact our Data Protection Officer for your region, as detailed in the below table.

If you raise a complaint and are unhappy with the response that you receive from us, you have a right to complain to the UK's Supervisory Authority for data protection, the Information Commissioner at:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Last Updated April 2023